

**CUBE HOUSING ASSOCIATION LTD  
MANAGEMENT BOARD MEETING NO. 181  
3<sup>RD</sup> DECEMBER 2009 AT 6.00 P.M.  
70 GLENFINNAN ROAD, WYNDFORD, MARYHILL, GLASGOW  
AGENDA**

ITEM	TIME	LEAD		Pg.
<b>1</b>	<b>2 min</b>	<b>Chair</b>	<b>APOLOGIES</b>	
<b>1.1</b>	<b>1 min</b>	<b>LM</b>	Resignation of Management Board Member, Alan Ferguson, for noting	verbal
<b>2</b>	<b>1 min</b>	<b>Chair</b>	<b>DECLARATIONS OF INTEREST</b>	
<b>3</b>			<b>MINUTES OF PREVIOUS MEETING</b>	
<b>3.1</b>	<b>1 min</b>	<b>Chair</b>	Management Board Meeting, No. 180, 1 <sup>st</sup> October 2009, for approval	1
<b>3.2</b>	<b>1 min</b>	<b>Chair</b>	Matters Arising	
<b>4</b>	<b>5 min</b>	<b>Vice Chair</b>	<b>COMMITTEE MINUTES</b> , for noting; i) Housing, Meeting No. 14, 26 <sup>th</sup> August 2009 ii) Housing, Meeting No. 15, 7 <sup>th</sup> October 2009 iii) Housing, Meeting No. 16, 29 <sup>th</sup> October 2009 (draft) iv) Finance & Regeneration, Meeting No.16, 21 September 2009 v) Finance & Regeneration, Meeting No.17, 22 October 2009 vi) <b>CONFIDENTIAL</b> - Audit & General Purposes, Meeting No. 7, 22 October 2009 (draft)	9 13 15 17 25 29
			<b>REPORTS FOR ACTION/INFORMATION/APPROVAL</b> * Items referred for approval from Committees	
<b>5</b>			<b>Governance:</b>	
<b>5.1</b>	<b>5 min</b>	<b>LM</b>	<b>CONFIDENTIAL</b> - Staff and Board Structure evaluation, progress report for approval	33
<b>5.2</b>	<b>5 min</b>	<b>LM</b>	Risk Register, annual review, for approval	41
<b>5.3</b>	<b>10 min</b>	<b>LM</b>	Changes to Rules and Code of Conduct, for approval	47
<b>5.4</b>	<b>2 min</b>	<b>LM</b>	Family Friendly Policy Amendments, for approval*	101
<b>5.5</b>	<b>5 min</b>	<b>All</b>	Monthly Performance Reports September and October 2009, for discussion	111
<b>5.6</b>	<b>1 min</b>	<b>LM</b>	Milton Community Homes Committee Members Approval, for approval	121
<b>5.7</b>	<b>5 min</b>	<b>LM</b>	Board Appraisal System - Information Up-date and Review, for approval	123
<b>5.8</b>	<b>2 min</b>	<b>LM</b>	Milton Community Homes Agenda and Minutes, for noting	131
<b>5.9</b>	<b>1 min</b>	<b>LM</b>	Regulator's Letter re SHQS and Business Planning, for noting	153
<b>5.10</b>	<b>1 min</b>	<b>LM</b>	<b>CONFIDENTIAL</b> Complaint Appeal Outcome, 9 <sup>th</sup> November 2009, for noting	155
<b>6</b>			<b>Regeneration:</b>	
<b>6.1</b>	<b>15 min</b>	<b>WC</b>	Shared Ownership charges review, for approval	Separate
<b>6.2</b>	<b>5 min</b>	<b>WC</b>	Construction Design & Management Policy (CDM), for approval	159
<b>6.3</b>	<b>5 min</b>	<b>WC</b>	<b>CONFIDENTIAL</b> - Glasgow City Council Local Housing Strategy, for approval	169
<b>6.4</b>	<b>5 min</b>	<b>WC</b>	Haldane: McInnes Street, Short Term Use of Property, for approval	173
<b>6.5</b>	<b>1 min</b>	<b>WC</b>	Sale of Property Under Right to Buy Scheme, for information	181
<b>7</b>			<b>Housing:</b>	
<b>7.1</b>	<b>3 min</b>	<b>SM</b>	Lettings Policy Amendments, for approval*	183
<b>7.2</b>	<b>5 min</b>	<b>SM</b>	Stair Cleaning; evaluation and proposals, for approval*	207
<b>7.3</b>	<b>3 min</b>	<b>SM</b>	Arrears Improvement Plan up-date, for information	215
<b>7.4</b>	<b>3 min</b>	<b>SM</b>	Void Improvement Plan up-date, for information	221
<b>8</b>			<b>Finance &amp; Corporate:</b>	
<b>8.1</b>	<b>10 min</b>	<b>SB</b>	Draft Budget 2010/11, for discussion	229
<b>8.2</b>	<b>3 min</b>	<b>SB</b>	Fraud Policy and Response Plan, for approval*	241
<b>8.3</b>	<b>1 min</b>	<b>SB</b>	Large Scale Voluntary Transfer (LSVT) Contracts, for information	257
<b>8.4</b>	<b>5 min</b>	<b>SB</b>	Quarterly Report, Monthly Accounts September and October 2009, for noting	263
<b>9</b>	<b>1 min</b>	<b>All</b>	<b>Health &amp; Safety:</b> None	
<b>10</b>	<b>1 min</b>	<b>LM</b>	<b>GENERAL CORRESPONDENCE</b> None	
<b>11</b>	<b>1 min</b>	<b>Chair</b>	<b>ANY OTHER BUSINESS</b> (Agreed in advance with Chairperson)	
<b>12</b>	<b>1 min</b>	<b>Chair</b>	<b>DATE OF NEXT MEETING</b> Management Board Meeting No. 182, Planning Awayday, 6 <sup>th</sup> February 2010, 9.00 – 2.00	
<b>13</b>	<b>1 min</b>	<b>Chair</b>	<b>CLOSE OF MEETING 8 P.M.</b>	